



# Financial Assistance POLICY DOCUMENT



## Appasaheb Birnale College of Pharmacy, Sangli

South Shivajinagar, Sangli – Miraj Road, Sangli  
Maharashtra - 416416



## FINANCIAL ASSISTANCE POLICY

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## FINANCIAL ASSISTANCE POLICY

# Financial Assistance Policy

### 1. PREAMBLE

Appasaheb Birnale College of Pharmacy, Sangli was established in 1985 with Diploma in Pharmacy, affiliated to Board of Technical Examination, later Degree course in Pharmacy was introduced in 1991 and in permanently affiliated to Shivaji University, Kolhapur. It has been awarded the status of **2F** and **12 B** by the **University Grants Commission New Delhi**. The Post graduate courses in Pharmacy were introduced from 2002 onwards and offer courses in Pharm Chem., Pharmacology, Pharmaceutics, and Pharmaceutical Quality Assurance, all affiliated to Shivaji University, Kolhapur.

The College is an approved Ph. D Centre of Shivaji University, Kolhapur for pursuing Doctoral studies in Pharmacy.

All the courses are approved by All India Council for Technical Education, New Delhi; Pharmacy Council of India, New Delhi; Govt. of Maharashtra, Director of Technical Education, Mumbai, Shivaji University, Kolhapur and MSBTE Mumbai (Diploma Pharmacy)

The purpose of this policy document is to outline the guidelines and procedures for providing financial assistance to the faculty members of ABCP Sangli. The aim is to support faculty members in their professional development and encourage research activities, thus fostering a culture of academic excellence within the institution.

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## FINANCIAL ASSISTANCE POLICY

### 2. VISION, MISSION AND PEOS OF THE INSTITUTE

#### VISION

“Emerge as a centre of excellence by synergizing knowledge, skill, research and technology in pharmaceutical care for the well-being of the society, by nurturing the students for professional integrity”

#### MISSION

- M1 – Providing knowledge for excelling in pharmaceutical education, research, and technology.
- M2 – Developing critical thinking abilities for problem analysis to work effectively through proper organization and time management.
- M3 – Developing skilled professionals for meeting current advancements in the pharmacy profession.
- M4 – Providing unique profession to the society for health care, environmental care, effective communication and strive for continuing education.
- M5 – Developing students for professional identity with ethical ground.

#### PROGRAM EDUCATIONAL OBJECTIVES

##### Academic Excellence

To Provide Comprehensive Pharmaceutical Education with Strong Theoretical and Fundamental Knowledge

##### Professional Skills

To Inculcate Professional and Ethical attitude, teamwork skills, troubleshooting attitude effective communication skills and multidisciplinary approach in students

##### Core Competence

To provide students with a strong foundation by integrating pharmacy knowledge and skills with pharmaceuticals research to meet advances in pharmaceuticals, Pharm. Chem, Pharmacology, Pharmacognosy and other pharmaceutical fields

##### Social Contribution

To create awareness among the students about their responsibilities towards society for contributing to the healthcare system

##### Multidisciplinary Approach

To develop students with sound knowledge and practical skills to meet the various multidisciplinary aspects.



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## FINANCIAL ASSISTANCE POLICY

### 3. INTRODUCTION

The purpose of this policy document is to outline the guidelines and procedures for providing financial assistance to the faculty members of ABCP Sangli. The aim is to support faculty members in their professional development and encourage research activities, thus fostering a culture of academic excellence within the institution.

### 4. ELIGIBILITY CRITERIA

Faculty members who have completed at least one year of service at ABCP Sangli are eligible to apply for financial assistance.

Financial assistance may be granted to faculty members who demonstrate a genuine need for support in the following areas:

- a. Research and publication expenses
- b. Conference attendance and participation
- c. Professional development courses, workshops, and training programs
- d. Purchase of books, journals, or other educational materials
- e. Travel expenses related to academic purposes

### 5. APPLICATION PROCESS

- Faculty members seeking financial assistance must submit a written application form, to the concerned Department/Office responsible for financial assistance. The form should Justify all details such as the purpose of the request, estimated expenses, and supporting documents where applicable.
- Applications must be submitted to the office for prior approval. Late or incomplete applications may not be considered.
- The applications will be reviewed by the Principal, which will evaluate the requests based on their merits and alignment with the institution's goals.

### 6. APPROVAL AND DISBURSEMENT

- The committee will review the applications and recommend financial assistance based on the available budget and the relevance of the request to the faculty member's professional development.
- Once approved, the disbursement of funds will be coordinated by the office. The approved amount will be disbursed directly to the faculty member or paid on their behalf for specific expenses, as per the nature of the request.

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### 7. ACCOUNTABILITY AND REPORTING

- Faculty members who receive financial assistance are required to provide a report on the utilization of the funds within a reasonable timeframe, as specified by the Office.
- The report should include details of how the funds were used, the outcomes achieved, and any supporting evidence, such as receipts or certificates.

### 8. FUNDING LIMITATIONS

- The financial assistance provided to faculty members will be subject to the availability of funds and budgetary constraints.
- The maximum amount of financial assistance granted to an individual faculty member may be capped to ensure fair distribution of resources among the faculty community.
- The Management reserves the Right to sanction the assistance fully or partly.

### 9. CONFIDENTIALITY AND PRIVACY

- All applications and related documents will be treated with strict confidentiality, and access will be limited to the authorized personnel involved in the review and decision-making process.
- Faculty members' personal and financial information will be handled in compliance with applicable data protection laws and regulations.

### 10. POLICY REVIEW

This policy will be subject to periodic review to ensure its effectiveness and relevance. Any proposed changes or updates will be communicated to the faculty members in a timely manner.

### 11. CONCLUSION

The provision of financial assistance to faculty members at ABCP Sangli reflects our commitment to nurturing a vibrant academic environment and fostering professional growth. By supporting faculty members in their research and professional development endeavours, we aim to enhance the quality of education and contribute to the institution's overall goals.

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Dr. S. A. Tamboli  
Principal



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