

## 7. Action Taken Report of Seventh Meeting

Seventh Meeting Date: 4<sup>th</sup> July 2020

The following action was taken on minutes discussed in previous meeting.

### 1. Item No. 1:

Confirmation of minutes of last meeting.

#### Discussion:

The minutes of last meeting was read by co-ordinator, Dr. R. R. Shah.

#### Action Taken:

All items from previous meetings were confirmed & approved by all committee members without any objections & suggestions.

### 2. Item No. 2

Feedback Analysis

#### Discussion:

Dr. P. L. Ladda briefed the feedback responses collected from different stakeholders namely student, teacher, alumni, and employer.

**Action Taken:** Following actions were taken as per the direction of I.Q.A.C.

Query Raised	Action Taken
Faculties should improve their academic performance.	Best teaching reward in the form letter/certificate for Appreciation.
Students suggested to give facility of Smart class rooms.	Smart board was purchased to create smart class room as per student demand.
Alumni suggested suggested to arrange training programme	Industrial visit for the students to get industrial exposure at Mylan Hyderabad
Employer suggested to upgrade the research knowledge of students	Youth program were conducted by Expert cooperate Trainer.

### 3. Item No. 3

Current status of academic sessions

#### Discussion:

The K. A. Wadkar raised the point, in a wake of Covid -19 it is difficult to carry out offline theory and practical sessions. So, adopt any online platform to cover academic sessions

#### Action Taken:

G Suite was subscribed to for smooth conducting the academic sessions.



4. **Item No. 4:**

Review online courses in pandemic situation.

**Discussion:**

It was decided to remain close the college until next government notice due to Covid-19 pandemic.

& suggested to staff to attend training program for better handling of online software's/tools conducting online theory lectures.

**Action Taken:**

Faculty has attending some webinar, and FDP for better handling of software's and computers.

5. **Item No. 5:**

Implementation of online examination process

**Discussion:**

As per guidelines given by Shivaji university, Kolhapur it was decided that, the online examination process should be implemented from the academic year 2020-21, in the wake of pandemic.

**Action Taken:**

Online exams for theory and practical sessions were conducted on V-medulife OBE software.

6. **Item No. 6:**

Memorandum of Understanding

**Discussion:**

Dr. M. S. Kondawar proposed that, college should take initiatives in research collaboration. So, students & teachers can acquire knowledge regarding techniques of drug analysis, & innovation in analysis.

**Action Taken:**

The agreement was signed between Appasaheb Birnale College of Pharmacy, Sangli & Quadrant Laboratories, Madhavnagar in December 2020 for research collaboration.

7. **Item No. 7:**

Any other item with the permission of chair

**Discussion:**

The table item was raised by Dr. Smt. N. S. Naikwade with the permission of chair, college should carry out curricular or co-curricular activities.

**Action Taken:**

- Webinar is organized on "Road to Success" in July 2020.
- Webinar on "Atmanirbhar Bharat" in Dec 2020.



## 8. Action Taken Report of Eighth Meeting

Eighth Meeting Date: 2<sup>nd</sup> Jan 2021

The following action was taken on minutes discussed in earlier meeting.

**1. Item No. 1:**

Confirmation of minutes of last meeting.

**Discussion:**

The minutes of last meeting was read by co-ordinator, Dr. R. R. Shah.

**Action Taken:**

All items from previous meetings were confirmed & approved by all committee members without any objections & suggestions.

**2. Item No. 2:**

Revise committee composition

**Discussion:**

Dr. S. A. Tamboli was suggested to revise I. Q. A. C. committee composition. According to UGC XII norm & conditions committee should be revised with respect to I.Q.A.C. designation per 2 years.

**Action Taken:**

It was suggested to replace alumni, student representative and parent representative.

**3. Item No. 3:**

Arrangement of Guest Lecture

**Discussion:**

The Dr. S. K. Mohite give suggestion that, college should organized guest lecture/ webinar to upgrade knowledge for pharmacy graduates.

**Action Taken:** Institute has conducted

- Online webinar on "Campus To Corporate" was organized in month of Feb 2021
- Azadi Ka Anrit Mahostav in month of March 2021. The different activities carried out by like Inauguration, Tree plantation, Cleanliness campaign, Motivational guest lectures
- Life Management Skill on occasion of International Women's Day in March 2021.
- Waste disposal Management, Eye check up camp under NSS activity
- Parent Teacher Meet of First Year in month of May 2021
- Educational Visit to Animal house

**4. Item No. 4:**

Review on mentoring

**Discussion:**



Dr. K. A. Wadkar advised that, all mentors take final review of mentees through Mentor Student Proforma.

**Action Taken:**

**All mentees submitted the Mentor student proforma before passing final year.**

**5. Item No. 5:**

Motivate the staff to participate in competitions

**Discussion:**

Dr. M. S. Kondawar briefed, faculty should take participation in state, national and international level competition to build the personal development and grow up with professional attitude.

**Action Taken:**

**As per suggestion, two faculties got reward in research and development area at state and national level in month of January and February 2020.**

**6. Item No. 6:**

Revision of Course Outcome

**Discussion:**

Dr. Smt. N. S. Naikwade suggested that, revise the course outcome per subject by individual teacher according to bloom taxonomy.

**Action Taken:**

**The course outcomes were prepared by individual teacher which is duly approved by all committee members with suggestion and corrections.**

**7. Item No. 7:**

Finalization of Vision, Mission and PEO's

**Discussion:**

Dr. R. R. Shah pointed out, the Vision, Mission and PEO's should be approved in I.Q.A.C. and get it approved from Governing council.

**Action Taken:**

**Governing council approved the Vision, Mission and PEO's on 16<sup>th</sup> March 2021.**

**8. Item No. 8:**

Any other item with the permission of chair

**Discussion:**

In order to maintain cleanliness in college, everyone has to take initiative. Then, meeting was concluded with vote of thanks by Dr. S. A. Tamboli

**Action Taken:**

**So, college has purchased push sweeper and scrubber dryer to maintain hygienic condition.**