

ACTION TAKEN REPORT OF FIRST MEETING

Date of a first Meeting : 30th Sept 2017

The following action is taken on minutes which were discussed in first meeting :

1. Item No. 1 :

Welcome Note

Discussion :

Dr. S.A. Tambali gave welcome note for accepting invitation as new member in T.Q.A.C. The introductory session of each committee member was conducted.

Action Taken :

Dr. S.A. Tambali welcomed all committee members and appreciated them. All members accepted the invitation.

2. Item No. 2 :

Role and Responsibilities of I.Q.A.C.

Discussion :

According to UGC guidelines XII, principal has appointed members of I.Q.A.C. The role and responsibilities as a member of I.Q.A.C. were discussed by Dr. R.R. Shah.

Action taken :

All members actively participated and understood their role and responsibilities.

3. Item No. 3 :

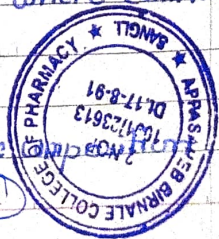
Constitution of Different Committees.

Discussion :

The Dr. Smt. N.S. Naikwade pointed out, prepare the administrative committee, statutory committee, AD-HOC committee and do the necessary changes in composition where committee is already exist.

Action Taken :

All committee's were framed and reconstituted the composition of existed committees.



4. Item No. 4 :

Discussion On vision and PEO's

Discussion :

Dr. S.A. Tamboli has placed the light over the prepared vision, mission and PEO's of the institute, which is held in Governing Council on 17th Jan 2017.

Vision, mission and PEO's was duly approved by all committee members. (Revision)

5. Item No. 5 :

Organization of curricular and extra-curricular activities.

Discussion :

Dr. M.S. Kondawar was suggested to arrange curricular and extra-curricular activities to boost faculty knowledge through interview, skill developement, creative thinking and competitive based learning.

Action Taken :

Faculty developement programme was conducted in month of october 2017.

6. Item No. 6 :

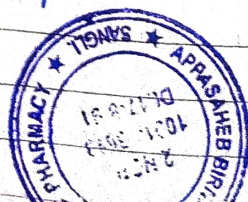
Student developement via mentoring

Discussion :

Shri A.B. Patil raised the point, adopt mentoring policy which will be reliable and comprehensive support system. Also, suggested that, take a follow up in each semester, so students should be best version of their self in deciding their career goal, making them a better leader and responsible person.

Action Taken :

The different mentees were allocated to mentees. The booklet for mentoring was prepared by considering different key points. And students give their personal and family information into booklet.



7. Item No. 7 :

Overview of feedback System.

Discussion :

The Dr. K.A Wadkar suggested, to take a feedback from different stakeholders like student, teacher, alumni and employer for quality enhancement of institute. And list of prepare a list of questionnaire and get it approved in committee.

Action Taken :

Feedback system has been started and questionnaires were duly approved by committee. Also, Feedbacks were collected from stakeholders and action was taken on feedback responses by feedback committee.

8. Item No. 8 :

Any other item with the permission of chair.

Discussion :

Dr. R.R. Shah advised, institute should promote green campus through tree plantation.

Action Taken :

The tree plantation, Swachata abhiyan and Health check up camp was arranged under NSS activity.



Principal,
Appasaheb Birnale College
of Pharmacy, Sangli.

ACTION TAKEN REPORT OF SECOND MEETING

- Date of a Second Meeting : 5th Feb 2018

The following action is taken for minutes which were discussed in previous meeting.

1. Item No. 1 :

Confirmation of minutes of last meeting.

Discussion :

The minutes of last meeting was read by co-ordinator - Dr. R.R. Shah.

Action Taken :

All items from previous meetings were confirmed and approved by all committee members without any objections and suggestions.

2. Item No. 2 :

Committee's Policy

Discussion :

Dr. M.S. Kandawar proposed to frame policies or mechanism through which committee should run smoothly. He suggested to draft the policies for administrative, statutory and AD-HOC committees.

Action Taken :

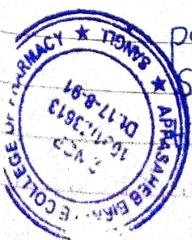
All committees were prepared the policies and which is duly approved from the meeting.

3. Item NO. 3 :

Review on Parent Teacher meet.

Discussion :

All the committee members had overview of parent teacher meet notebook. The particular points were discussed from parent teacher meet taken in Jan 2018 for first year Sem II. The detail discussion was made on book circulation system and increase library hours for students.



Action Taken :

The library hours are increased and adapted friendly book circulation system.

4. Item No. 4 :

Research collaboration

Discussion :

Dr. N.S. Naikwade proposed that, the institute should take efforts for collaborative research by increasing number of MoU. It will be needful to students and teachers for collaborative research.

Action Taken :

The institute has taken efforts for research collaboration. The agreement was signed between Appasaheb Birnale college of Pharmacy, Sangli and Annasaheb Dange Ayurvedic Medical College and research centre, Ashta dated in month of May 2018.

5. Item No. 5 :

Arrangement of curricular and Extra-Curricular Activity

Discussion :

Dr. R.R. Shah discussed, institute should programmes under curricular and Extra-curricular activity which will showcase the student knowledge, talent and problem solving abilities.

Action Taken :

Following Activities were taken as per the direction of IQAC

Swami Vivekanand Yuva Saptah guest lecture in month of Jan 2018.

Sports - Intercollege Cricket tournament in Jan 2018

Oral presentation competition under lead college scheme sponsored by Shivaji University, Kolhapur

Industrial visit - Wachhardt Ltd., Aurangabad and Indoco

Remedies Ltd., Aurangabad in Jan 2018

Patient Councelling Camp in Jan 2018.



6. Item No. 6. :

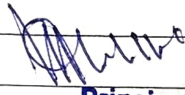
Any other item with the permission of chair.

Discussion :

Chairperson suggested to take efforts to enhance academic and infrastructure quality. Then, meeting was concluded with vote of thanks by Dr. S.A. Tamboli.

Action Taken :

The committee appreciated college has installed Reverse osmosis System.



Principal,
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